Call for Proposals

Deadline: 02 December 2024

The InterAcademy Partnership (IAP) invites proposals from IAP member academies and regional networks, for projects that would help advance IAP's mission and strategic goals. **Proposed projects should preferably be collaborative across member academies and regional networks.** Priority will be given to project proposals that aim to establish or continue support for collaborations across disciplines (for example, collaborations across academies of science, medicine and engineering), especially in areas linked with recent or ongoing IAP projects, and/or involve long-term IAP member academies and newly established academies in both high-income and low- and middle-income countries. Awards will run for up to 12 months starting in February/March 2025.

This competition awards a target of up to $200,000 in grants to innovative ideas, with one successful proposal receiving a grant of up to $50,000 and additional proposals receiving grants of up to $20,000. All budget requests must be justified. **The applicant academy or regional network must be set up to receive funding from an international bank.**

We acknowledge the call for proposals is possible due to a grant from the Simons Foundation International to the IAP secretariat office in Washington DC, and a contribution from the Government of Italy to UNESCO that provides support to the IAP secretariat in Trieste.

TARGET TIMELINE

02 December 2024	Deadline for receipt of proposals by IAP Secretariat.
December 2024	Review of the proposals submitted.
January/February 2025	Selection of projects for funding.
February 2025	Announcement of projects to be funded; Preparation of contracts.
February/March 2025	Contracts signed; Funded activities begin.

- **Project proposals must be submitted by a lead applicant who is an IAP member academy or regional network.** Proposals may be submitted by a single academy or regional network in collaboration with other IAP member academies and or regional networks. Member academies are also encouraged to establish partnerships with national young academies as project participants.
- Preference will be given to collaborative projects that demonstrate strong partnerships and shared contributions. In all cases, the lead applicant must actively contribute to the proposed activities and must not serve solely as the recipient of the funds on behalf of other partner organizations. This active role of the lead applicant must be demonstrated in the proposal.
- For collaborative projects, the nature of the collaboration and the roles and contributions of each partner must be clearly described in the application. Project proposals submitted by individual scientists who are not affiliated with a member academy will not be considered.
- Project proposals must focus on expected contributions to policy-for-science or science-for-policy. Project proposals for lab-bench or field research will **not** be considered for funding.
- **Projects should preferably be collaborative across IAP member academies and regional networks.** Priority will be given to project proposals that aim to establish or continue support for collaborations across disciplines (for example, collaborations across academies of science, medicine and engineering), especially in areas linked with recent or ongoing IAP projects, and/or involve long-term IAP member academies and newly-established academies in both high-income and low- and middle-income countries.
- **Projects must align with IAP's mission and the current IAP strategic plan.** Applicants should elaborate in the application how the proposed project aligns with the [IAP mission and strategic plan](#).
- **Examples** of potential projects suitable for support with this funding opportunity include but are not limited to those that aim to use the funds as seed for additional funds to build a collaborative project; implement recommendations of existing IAP reports; implement an academy- or regional network-identified priority; globalize, update or expand on a report published by a member academy or regional network; establish relationships with policymakers; nurture relationships across academies and support exchange of lessons learned and best practices on a topic of common interest.
- Projects may support convening activities (e.g., workshops, meetings, webinars) and written products (e.g., statements, reports, papers, toolkits) that will be made available to IAP and its member academies. These may help advance knowledge across science, arts, and/or policy communities and the general public.
- The budget requested from the IAP should not exceed **USD $50,000**. The budget breakdown must be provided as per instructions in the application form (Section 8). Project proposals should indicate any additional funds that have been/will be leveraged and whether the project can proceed without the additional funding.
- The duration of the proposed activities should not exceed 12 months. The target project period is February 2025 to January 2026.

REVIEW CRITERIA

The criteria against which proposals will be reviewed are as follows:

1. **COLLABORATION:** Projects undertaken by two or more academy members or networks working together, especially projects that aim to establish or continue support for collaborations across disciplines (for example collaborations across academies of science, medicine and engineering) and/or involve long-term IAP member academies and newly-established academies in both high-income and low and middle-income countries.
2. **GLOBAL SCOPE:** Broad regional support from academies/networks and activities shared across different countries/regions.
3. **STRATEGIC FIT:** Projects which are aligned to IAP's core missions of capacity building and strengthening academies' ability to influence policy, in line with *the IAP Strategic Plan.*

4. **RESULTS:** A clearly defined set of outputs from the project, especially in terms of products that IAP member academies and regional networks can use nationally or regionally to influence policy, and/or which will strengthen those academies or networks.

5. **STRUCTURE AND VALUE FOR MONEY:** Proposals must include a budget for the activity, including the support requested from IAP for the expected duration of the project, indication of financial or in-kind contributions from participating academies, networks and other organisations, and a workplan with milestones for the duration of the project. To ensure the activities are sustainable, IAP will expect participating academies or networks to contribute, when possible, at least some of the resources for the initiative (for example staffing costs).

6. **FEEDBACK:** To promote transparency and capacity building, anonymous review comments will be made available to applicants upon request after the review process and selection of successful candidates have been completed.

DURATION

Projects should be completed within **one year from receipt of funds**. The target project period is **February 2025 – January 2026.**

PROCESS

Applications will be reviewed and evaluated against the set of criteria listed above by reviewers drawn from various IAP programmatic development committees and other sources. Decisions related to project approval and funding allocation rest with the IAP Board. Review outcomes and funding decisions will be communicated to applicants by the IAP Secretariat.

CONTACTS AND SUBMISSION

- Please email your completed application to: secretariat@iapartnership.org. All queries should also be directed to this email address.
- More information about IAP, including past and ongoing projects can be found on the IAP website: www.interacademies.org

Deadline: 02 December 2024

	APPLICATION FORM The complete application form and all supporting documents must be emailed to secretariat@iapartnership.org, in English, and in Word format.	
1.	**Project Title.**	
2.	**Summary of the project and its relevance to the InterAcademy Partnership's mission and Strategic Plan (150 words maximum).**	
3.	**Applicant or Lead Applicant in the case of collaborative proposals. This must be an InterAcademy Partnership member academy or network.**	
	Project Coordinator/Contact (name and email).	
	Starting/End date and duration (Not to exceed 12 months).	
4.	**Cooperating Organizations (i.e., InterAcademy Partnership member academies, national young academies, or regional networks). By listing these organisations you are confirming that the president, vice president, or the designee of that organisation has agreed to participate in the proposed project.**	

Organization	Contact person	Country

5.	**Description of the project (1 page maximum).**	
6.	**Information about the project.**	
	a) Current state of knowledge related to the project (200 word maximum).	
	b) Objectives and outcomes of the proposed project (200 word maximum).	
	c) Outputs: Convening activities (e.g., workshops, meetings, webinars), written products (e.g., statements, reports, papers, toolkits) to be produced by the project (150 words maximum).	
	d) If collaborative, role of partners within the project and how this project meets review criterion (1) on collaboration (150 word maximum)	
7.	**Workplan, including milestones and deliverables and tasks allocated to each participating academy/organization.**	
8.	**Budget in USD** – Description and breakdown of costs; total budget and total amount requested from InterAcademy Partnership (max USD $50,000) including additional sources of income and parties involved.	
	Total budget (in USD):…….	
	Total amount of funding requested from the InterAcademy Partnership (in USD): …….	

For any planned activity, be it a consultative meeting/focal point meeting, a detailed budget breakdown in USD is required.
For instance, for an event/meeting, the following breakdown budget should be provided:

Description	Estimated cost (USD)	Amount requested from IAP (USD)
Title/Type of event		
Dates and Venue		
Estimated no. of participants		
DSA (daily subsistence allowance) per person and total **		
Local transportation		
Staff costs ***		
Meeting material/stationery		
Official reception - catering		
Rent of meeting room		
Field-trip		
TOTAL		

For publications/policy reports, other outreach-material, the following budget breakdown should be provided:

Description	Estimated cost (USD)	Requested from IAP (USD)
Title/Type of publication		
Staff costs ***		
Translation costs		
Design/graphics		
Printing		
Shipping		
Dissemination		
TOTAL		

** DSA (daily subsistence allowance) per person: i.e., estimated costs for board and living expenses per person per night.
*** Staff costs (estimated daily cost) per person (local staff, scientific staff) specifying for meeting preparation/data collection

9.	**Additional information**
	Have you secured other funds and/or in-kind contributions for this project?
	YES NO (delete as appropriate)

| 10. | **If Yes, please specify details on already secured funds and/or in-kind contributions** |

| 11. | **If No, please specify plans to request for additional funds and/or in-kind contributions. Can the project proceed without securing the additional funds?** |

| 12. | **Please provide any additional information in support of your application.** |